



LIRA TOWN COLLEGE

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Our Ref:

Your Ref:

08th December, 2025

RE: CONDITIONS FOR ADMITTING A LEARNER TO SENIOR FOUR, 2026

The Department of External Examinations hereby issues the following guidelines for learners seeking admission into **Senior Four** for the academic year **2026**.

1. Former School Identity Card.
2. A Transfer Letter written from the former school to the Executive Director, UNEB, indicating the following:
 - i) Proof of enrolment for Continuous Assessment (CA).
 - ii) Proof of assessment of the candidate at the previous level.
 - iii) Proof of submission of all assessment scores for Activity of Integration (AOI) and Project for the previous levels.
 - iv) Physical project product in progress, to allow continuation of assessment in Term 1 and Term 2 of Senior Four.
 - v) The learner's registration ID from the UNEB e-registration application.
3. Report cards for the previous levels, especially Term 3, 2025.

These conditions aim to ensure proper academic continuity, accurate learner assessment, and compliance with UNEB guidelines. We kindly request all parents/guardians and learners to ensure that the above requirements are fully met to facilitate a smooth transition and proper academic placement.

Lira Town College remains committed to maintaining high academic standards and ensuring that every learner receives the support needed to progress successfully. For any further inquiries, please contact the Examination Department (External).

Yours sincerely,

Odongo Geoffrey Ssedongo
(Examinations Department-External)